

TUITION PAYMENT SCHEDULE

2011-2012

Each student will need to contact our school administration office and provide a credit/debit card # in order to establish an auto-debit account with us. The payment will be set up to run automatically on the 15th of the month according to the following calendar:

COURSE MONTH	DUE DATE	LATE FEE APPLIED
September	August 15, 2011	August 25, 2011
October	September 15, 2011	September 25, 2011
November	October 15, 2011	October 25, 2011
December	November 15, 2011	November 25, 2010
January	December 15, 2011	December 25, 2011
February	January 15, 2012	January 25, 2012
March	February 15, 2012	February 25, 2012
April	March 15, 2012	March 25, 2012
May	April 15, 2012	April 25, 2012

All tuition fees will be due on the 15th of each month. Textbooks will be issued as tuition payment is confirmed on exam night each month. The \$10 late fee will be applied on the 25th of the month for late payments. If tuition is not paid by the late fee due date, the student will not be allowed to attend the course for the month, but will be allowed to enroll in the next course month without penalty as tuition is paid.

OTHER FEES INCLUDE:

\$25 Application Fee:

- this is a one-time fee that must be included with the completed application

\$25 Materials Fee:

- this is one annual fee for all students due 30 days after registration
- Fall Semester due date: **September 15, 2011**
- Spring Semester due date: **February 15, 2012**

\$35 Graduation Fee:

- all students that have completed their current program walk in graduation (1st - 4th year)
- due 60 days prior to graduation – **March 15, 2012**
- fee includes cap, gown, and tassel
- current students may re-use their cap and gown and order tassel only (\$10 tassel only)

